



WILLOWS ACADEMY

Open Position: High School History Teacher
Reports to: Head of School
Member of: History Faculty

Start Date: August 8, 2025

Duties:

Willows seeks a candidate to teach History at the high school level, requiring background and expertise in History. This full-time position requires experience and/or potential to teach US History, World History, and European History up to an AP level. Candidates should have a passion for engaging girls in seeking historical truth and analyzing primary sources and be able to contribute to a strong History program and department.

History Department Philosophy:

The Willows Academy History Department challenges students to become critical thinkers and readers and provides a foundation for understanding the issues of the rapidly changing 21st century. Our curriculum seeks to develop an appreciation of the world's cultural diversity and the commonality of human aspirations and to cultivate an understanding of American history and a sense of civic responsibility. In all courses, attention is given to helping students improve their critical reading, analytical thinking, and effective writing skills.

Application process:

Please submit a cover letter expressing interest and a resume to employment@willowsacademy.org

Teaching at Willows

School Context and Mission:

Willows Academy challenges young women to transform society for the good. In partnership with parents, we facilitate the development of their character, intellect, and love of God. Guided by the teachings of the Catholic Church, we focus on providing a rigorous liberal arts curriculum, personalized mentoring, and vibrant student life.

What Willows Offers



WILLOWS ACADEMY

1. An authentically Catholic school that supports traditional values.
2. A joyful, welcoming, all-girl environment with measurable social and learning benefits.
3. A strong partnership with parents, where parents are supported as the primary educators of their daughters.
4. A personalized experience with one-on-one monthly mentoring, small class sizes, and vibrant student life programs in athletics, performing arts, clubs, and co-curriculars.
5. An integrated educational approach unites a rigorous liberal arts curriculum with faith, character, and personal formation.
6. A tradition of excellence, our graduates consistently attend some of the best universities in America and were awarded \$8 million in scholarships last year.

Portrait of a Willows Teacher

A Willows teacher:

- Reflects on teaching practice to make instruction meaningful and engaging for students.
- Partners with parents as students' primary educators.
- Strives to educate the whole person in and out of the classroom.
- Works with optimism and professionalism.
- Contributes to a collegial, professional learning community.

Teacher Responsibilities:

- Use of professional expertise to develop unit and lesson plans aligned with the course description and department mission.
- Design formative and summative assessments that show evidence of student understanding and offer feedback for students to grow.
- Establish a classroom culture of respect, rapport, and love of learning.
- Supervise 2-3 study hall periods during the week.
- Work closely with department head(s) and dean(s) to make curricular decisions and address student needs.
- Participate in school-sponsored professional development and mentoring, including regular department meetings, grade-level meetings, and faculty

in-service days. Additional support for outside professional development is available.



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- Communicate with parents at Back-to-School Night, Parent-Teacher Conferences, and via email, phone, or in-person meetings.
- Serve as a mentor to 3-5 students.
- Collaborate with a teacher team to lead a homeroom.
- Participate in school traditions.
- Teachers are welcome to further support student life as club moderators and sports coaches.
- Support admissions office with school visitors and open houses.
- Uphold school policies and perform other job responsibilities as requested.

Teacher Qualifications:

According to its mission and vision, Willows Academy is an all-female teaching and learning environment. The applicant must hold a bachelor's degree; a master's degree and teaching certification in the subject area is preferred.

Applicants will be chosen based on their in-depth understanding and commitment to the school's vision and mission, ability to work closely and communicate successfully with individual students/parents/coworkers, degree of subject matter expertise, and breadth and flexibility of instructional strategies.

Benefits:

Salary commensurate with experience and educational qualifications. Full-time employees are eligible for medical, dental, and vision insurance as well as long-term disability, short-term disability, and life insurance.

See Willows in Action: [Willows website](#)

[Willows Advantage - Willows Academy](#)

[Willows on Fox 32 Pep Rally Friday](#)